

# ARMY NATIONAL GUARD TECHNICIAN ANNOUNCEMENT NON-BARGAINING UNIT



**HUMAN RESOURCES  
OFFICE**  
Washington National  
Guard  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**Announcement number**

09-253-ARNG

**Opening Date**

23 October 2009

**Position Title, Series & Grade**

Supply Systems Analyst,  
GS-2003-11

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30 ON:**

30 October 2009

**PD Number:**

70147000

**SEE NOTE**

**Location of Position:**

USPFO for Washington  
Bldg. 32, Camp Murray

**Baseline physical**

**An employment physical may be required within 90 days of employment per OSHA regulation and NGB\* \*this physical will be used to determine fitness and eligibility for continued employment.**

**Salary Range:**

\$59,978 PA to \$77,966 PA

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

## APPOINTMENT FACTORS

**Area of Consideration**

☐ **Area A – Nationwide Excepted:**

Anyone eligible for immediate enlistment and/or commissioning in the Washington Army and/or Air National Guard.

☐ **Area B – In-state Excepted:** All participating members of the Washington Army and/or Air National Guard.

☒ **Area C – In-service Excepted:** All presently employed permanent excepted technicians, indefinite excepted technicians, and members with excepted technician reemployment rights, of the USPFO-CIF.

☐ **Area D – In-service Competitive:** All presently employed permanent competitive technicians of the Washington Army National Guard.

**CURRENT BARGAINING UNIT STATUS**

☐ **Bargaining Unit**

☒ **Non-Bargaining Unit**

**Appointment Factors:**

☒ **Officer**      ☐ Enlisted      ☐ Warrant Officer

☐ NDS (Competitive)

☒ **Permanent**      ☐ Indefinite      ☐ Temporary

## Military Assignment & Grade Requirements

**OBR:** 91, 92 **OAOC:** 90A

Applicants need not be assigned to the position or possess the MOS to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain MOS within 1 year of appointment action.

**Military Grade Available:**

CPT

Please note: Grade Inversion will not be permitted TPR 300 (302.7, change 8 para c)

<b>Permanent Change of Station</b>	
<input checked="" type="checkbox"/> PCS expenses are not authorized	<input type="checkbox"/> PCS expenses are authorized
<input type="checkbox"/> PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.	
<b>Minimum Requirements for Consideration</b>	
<b>General Experience:</b> Experience, education, or training which has provided the applicant with a general knowledge of one or more aspects of the supply field.	
<b>Specialized Experience:</b> Must have <b>36</b> months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.	
<b>Other Requirements:</b> All Soldiers, civilian employees and contractor employees who drive Army-owned or leased vehicles must complete the Army Avoidance Course (AAC) training when they start working for the Army. Must possess valid WA state and Military driver's license.	
<b>The following Selective Placement Factors (SPFs) will be considered in the evaluation process</b>	
<b>Element I</b> – Knowledge of a broad range of supply program relationships to analyze procedures, services, directives, and management of the Division for resolving major problems, establishing, or revising local policy, and coordinating the work of the Division with other organizations.	
<b>Element II</b> – Ability to evaluate results of property book validations and external evaluations to determine systemic problems.	
<b>Element III</b> – Ability to provide functional analysis of automated support requirements.	
<b>Element IV</b> – Ability to communicate succinctly orally and in writing.	
<b>Element V</b> – Ability to review logistical reports and recommend action to ensure overall effectiveness.	
<b>Element VI-</b> Knowledge and ability to evaluate the effect of new supply and services programs on funding requirements and develop or participate in the development of justification for budget submission/modification.	
<b>SUMMARY OF DUTIES</b>	
This position is in the Supply and Services Division of the USPFO. Its purpose is to perform comprehensive analysis of logistical procedures, services, directives, and the operation of the division. The incumbent complies, correlates, and submits various reports on logistical functions and provides technical guidance and policy direction for the division. Reviews, analyzes and interprets logistical directives and procedural instructions, to include internal controls from higher authority, and recommend local policy and procedures for the division. Coordinates, implements and evaluates the responsibilities in the Army's Management Control Program, to include internally supplemented controls. Acts in behalf of the Supply Management Officer when required. Performs other related duties as assigned.	
<b>Employment Conditions</b>	
<ol style="list-style-type: none"> <li>1. Technicians are paid through direct deposit/electronic funds transfer.</li> <li>2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.</li> <li>3. <u>Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.</u></li> <li>4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.</li> <li>5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)</li> </ol>	
<b>Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.</b>	

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:

- MIL Form 175 "Application for Technician Vacancy"
- MIL Form 174 "Chronological Listing of Military Service"
- OF 306 "Declaration for Federal Employment"
- SF 181 "Race and National Origin Identification"
- SF 256 "Self-Identification of Handicap"
- Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
- One of the following:
  - a) OF 612 "Application for Federal Employment", with original signature or;
  - b) Personal Resume, with original signature or;
  - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
- Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835